

**STANDING RULES  
OF  
THE YAMHILL COUNTY REPUBLICAN CENTRAL COMMITTEE**

Amended January 2024

**1. Central Committee Meetings**

- a. An agenda shall be made available to all members at each official meeting.
- b. A record must be kept of the attendees at each meeting either by means of a sign-in sheet or taking the roll.

**2. Fiscal Year**

The fiscal year shall be from January 1<sup>st</sup> through December 31<sup>st</sup> of each year

**3. Contributions and Income**

- a. All contributions and/or income, whether in the form of cash, check or EFT must be deposited in a YCRP account within two business days of its receipt.
- b. Income derived from the sales of items during fund-raising events must be verified by at least two people before it is deposited.

**4. Expenditures**

All expenditures made on behalf of the YCRCC, including those made by members for which re-imbursement will be sought, must be approved beforehand by the Chair.

**5. Audits**

- a. The Chair shall appoint an *ad hoc* committee for the purpose of reviewing the account books of the Yamhill County Republican Central Committee.
- b. The treasurer shall make all relevant materials available to the committee when requested to do so.

c. The committee's final report shall be presented at the next meeting of the Central Committee following its completion.

## **6. Authority to Enter Into Contracts**

a. Only the Chair shall have authority to enter into contracts on behalf of the YCRCC.

b. Approval should be obtained from the Executive Committee or the Central Committee before binding the party to a contractual obligation.

## **7. Appointed PCP's**

Those wishing to become appointed PCP's must file a completed SEL 105 form with the Chair in addition to complying with the other requirements outlined in the By-Laws (Article II, Section B).

## **8. Liability Insurance Coverage**

Liability Insurance coverage must be obtained for any outside event in which the YCRCC shall be maintaining a booth or otherwise inviting public participation.

## **9. By-Laws, Standing Rules and PCP Manual**

a. Printed copies of the By-laws and Standing Rules shall be made available to any member who requests them.

b. The By-Laws and Standing Rules shall be posted on the YCRCC website.

c. The Secretary shall provide copies of the By-laws, Standing Rules and PCP Manual to each newly elected or appointed PCP at the first Central Committee meeting that takes place after their election or appointment.

## **10. Executive Committee Meetings**

a. Each member of the Executive Committee shall have one vote only regardless of the number of positions he or she might hold.

b. An Executive Committee quorum shall be calculated based on the total number of individuals holding member positions (see Article V, Section B of the By-laws). Vacant positions shall not be included in the calculation. Individuals holding more than one position shall be considered as one member holding one position.

## **11. E-Mail Notifications**

All notifications for Central Committee meetings or Executive Committee Meetings must be sent to the members via e-mail even if other social media is to be employed for this purpose.

## **12. Raffles**

The rules governing raffles should be clearly posted or otherwise made available to all ticket holders at the time of purchase. These include :

- An accurate description of the item being raffled,
- The cost of the tickets,
- The method by which the winner (s) will be determined,
- The date and manner in which the winner (s) will be announced,
- The date by which the winner(s) must claim their prize(s),
- The date by which the winner(s) must take possession of their prize(s),
- A clear statement that failure to take possession of the prize(s) by the stated date will result in forfeiture of the prize(s).
- No cash will be awarded in lieu of prizes.

### **13. Non-Partisan Candidate Endorsement and Support Procedures**

Our Mission is to get Republicans elected to office; all decisions made in this process will be made to further that mission.

1. All Republican candidates shall be given an equal opportunity to earn support covered by this rule.
2. Upon receiving a request for endorsement, the Secretary shall inform all members of the Central Committee of Executive Committee approved candidates within 5 business days.
3. Before making any endorsement in any non-partisan election. The Executive Committee shall determine the process to obtain the information needed by the Central Committee for potential endorsement; this may consist of speaking at a forum, speaking before the Central Committee, answering written questions, straw polls, or whatever procedure will best serve the Central Committee.
4. A quorum consisting of not less than 10% of the current elected and appointed PCPs, an officer and two other members of the Executive Committee must be present for the endorsement to be valid [By-Laws Article IX Section A (3)]
5. All votes will be by open ballot.
6. A 2/3 vote in favor by those delegates defined in #4 above, is required for a candidate to be officially endorsed. Candidate must achieve 2/3<sup>rd</sup> vote by the YCRPCC to obtain endorsement.
7. The endorsement of a candidate may be rescinded at any time during the campaign if it is deemed necessary by the CC. A majority vote at a duly called meeting will be necessary to rescind.
8. No financial support shall be provided either directly or indirectly to any candidate unless that candidate has been approved for support by a majority vote of the Central Committee.
9. Any need for clarification of these rules during a race shall be determined by a majority vote of the Executive Committee with a quorum voting. A quorum of the Executive Committee shall be defined as a majority of appointed or elected members of that committee at the time the endorsement was requested.